

# Activity Risk Assessment

Name of activity, event, and location	Rolling Rock Hertfordshire Scout Activity Centres	Date of risk assessment	October 2025	Name of person doing this risk assessment	Katy Pearce EM HCSC Reviewed by: Doug Stack ACM HCSC
		Date of next review	October 2026		

Hazard- what could go wrong?	Who is at risk?	Assessment of risk	Control measures in place	Remaining risk using control measures
Injury from snagging	Participants	Medium	<ul style="list-style-type: none"> <li>Any loose items of clothing must be removed prior.</li> </ul>	Low
Injury from entrapment	Participants	Medium	<ul style="list-style-type: none"> <li>Prior to session sensors must be checked to ensure they are working.</li> <li>Routine visual inspections will be completed and signed off at the start of the day and before each session by the activities team.</li> </ul>	Low
Injury caused by failure to maintain/manage electrical cables	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Inspect and secure/cover as required.</li> </ul>	Low
General injury from falling off the wall	Participants	Medium	<ul style="list-style-type: none"> <li>Ensure mats are in place to help cushion the fall.</li> </ul>	Low
Ankle injury when walling or stepping down	Participants	Medium	<ul style="list-style-type: none"> <li>Matts are in place to help cushion the fall.</li> <li>Participants must be encouraged to climb down rather than jump off.</li> </ul>	Low
Uncontrolled groups of young people	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Keep all young people involved sitting down while not participating.</li> <li>Groups must be accompanied by a supervising adult.</li> <li>Group leader is responsible for managing the groups behaviour as stated in the booking terms and conditions.</li> </ul>	Low

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Self-led sessions/ equipment	Participants, Leaders	Medium	<ul style="list-style-type: none"> <li>Group leader is responsible to ensure that those running the activity Self-led must have completed and signed a Self-Led Activity Registration Form for the activity.</li> <li>Supervising adult must be shown the activity area/activity equipment by centre staff before commencing the activity or been provided an alternative method.</li> <li>An additional competent adult should be present to supervise individuals that are not engaged on the activity.</li> </ul>	Low
Clients with additional abilities/pre- existing health issues	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Group leader must provide information about significant medical requirements and additional needs during the booking process. Instructors should discuss any needs with group leaders before the session is started.</li> <li>Lead instructors/management should review information and make any specific adaptations, determined with an individual risk assessment.</li> <li>Group leader is responsible for having access to essential medication i.e. inhalers.</li> <li>Participants with a history of injuries should be warned about the physical nature of taking part in this activity and have read the activity information before starting.</li> </ul>	Low
Novice participants	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Ratio of 1 supervising adult plus 1 competent adult per 15 participants.</li> <li>Safety briefing given at start of session to identify specific hazards and safety rules to follow and reinforced throughout.</li> </ul>	Low
Failure of equipment	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>ADIPs forms must be completed daily when in use.</li> <li>Monthly equipment checks are carried out.</li> <li>Routine visual inspections completed and signed off at the start of the day and before each session by the activities team.</li> <li>If the activity equipment has a defect during use, the activity must be stopped immediately until repairs are completed, safety checks carried out and verified so activity can recommence. This must be recorded appropriately.</li> </ul>	Low
Poorly maintained activity area	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Monthly activity area checks are carried out.</li> <li>Routine visual inspections completed and signed for at the start of the day and before each session by the activities team.</li> <li>If the activity area has a defect during use, the activity must be stopped immediately until repairs are completed, safety checks carried out and verified so activity can recommence. This must be recorded appropriately.</li> </ul>	Low

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General Injury	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"><li>Groups are responsible for their own first aid. Groups must have someone adequately trained and have a suitable first aid kit.</li><li>Additional first aid kit and defibrillator are available at reception/activity and key staff on duty to offer further support if required.</li></ul>	Low